

**Trillium Health Partners
Board of Directors Meeting Minutes
Thursday, July 23, 2015**

Credit Valley Hospital, Administration Boardroom (4th Floor, Room 185)
2200 Eglinton Avenue West, Mississauga, Ontario

In Attendance:

Elected Directors

Mr. Edward Sellers (Chair); Mr. Wayne Bossert*; Ms. Michele Darling*; Ms. Sally Daub*; Mr. Chitwant Kohli*; Dr. Mohamed Lachemi*; Mr. Alan MacGibbon*; Ms. Christine Magee*; Mr. Perry Miele*; Ms. Stacey Mowbray*; and Ms. Karen Wensley*

Ex-Officio Directors

Ms. Michelle DiEmanuele; Ms. Kathryn Hayward-Murray; Dr. Dante Morra*; Dr. Joseph Noora*; Dr. Colin Saldanha*; and Dr. Trevor Young*

Senior Management

Ms. Patti Cochrane*; Ms. Krista Finlay; Dr. Alison Freeland*; Mr. Steve Hall*; Dr. Norman Hill*; Ms. Tara McCarville; Mr. Dean Martin*; and Dr. Craig McFadyen

Resource

Ms. Kate Anderson

Guest

Ms. Nicole Vaz, General Counsel; Mr. Bob Stark, Legal Consultant; and Mr. John Vail, Manager, Reprocessing, Contracts and Standardization

Regrets:

Ms. Karli Farrow; Mr. Steve Hoscheit; Ms. Marilyn Knox; Dr. Jerome Levesque; and Mr. Nicholas Zelenczuk

* By teleconference

1.0 Call to Order

The Chair called the Board of Directors ("Board") meeting to order at 4:00 p.m. A roll call was conducted and quorum was confirmed.

The Chair welcomed Ms. Anderson to the meeting as the new Board Relations Lead.

1.1 Approval of Agenda

The Board members reviewed the agenda. No revisions were made.

MOVED by Mr. Sellers and seconded by Ms. Magee, that the Agenda for the July 23, 2015 Board of Directors meeting, be approved.

CARRIED

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1.2 Declaration of Conflict of Interest

The Chair reminded the Board that conflicts are to be declared as the agenda item arises. The Chair indicated that Mr. MacGibbon and he would recuse themselves from the meeting for agenda item 6, Reprocessing Update. No other conflicts were declared.

2. Consent Agenda

The Chair reported that some materials with minor amendments had been posted as Blotter Items to the Board Portal.

MOVED by Mr. Lachemi and seconded by Ms. Mowbray, that the Consent Agenda for the July 23, 2015 Board of Directors meeting, be approved, as amended.

CARRIED

3. Strategy

Board Strategy Session

The President & Chief Executive Officer (“CEO”) presented a proposal for a Board Retreat Strategy Session in November. She reported that, in past years, the Strategy Session had focused on developing multi-year sub-strategic initiatives, including technology, partnerships and delivery models.

The Board members and Management then discussed the suggestions for the Retreat’s agenda. The Chair noted that the Board would be involved in the development of the agenda, as appropriate.

4. Reporting

4.1 Chair’s Report

The Chair then provided a report on various matters, including: (i) discussions relating to the development paths for the CEO and Chief of Staff, which would be overseen by the Governance and Human Resources Committee; (ii) the status of provincial progress relating to e-Health and the Hospital Information System; (iii) models of care and their impact on professional staff; and (iv) arrangements to be made for the Directors to meet one-on-one with him to discuss the year ahead.

4.2 President & CEO Report

The CEO presented her report. She discussed: (i) the Ministry’s approval of the Courtyard Project and recent progress made in the plan to increase capacity over the next two or three years; (ii) the encouraging results of the Service Plan, which had been rolled out after its approval in March 2015; and (iii) Patient Care Services.

The Committee and management then discussed trends, recommendations and steps already taken to monitor hand hygiene practices within THP.

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4.3 Chief of Staff Report

Dr. Morra then reviewed the Chief of Staff Report. He reported on the: (i) recent inaugural graduation of 52 medical students from the Mississauga Academy of Medicine; (ii) recent orientation session provided for new medical leaders to assist them in guiding professional staff in their delivery of quality medical care; (iii) 2015-2016 Re-appointment Plan for over 1200 professional staff; and (iv) Dr. Norman Hill's accomplishments as Vice-President, Medical Education and Medical Administration, ahead of his transition back to practice in January 2016. Dr. Morra noted that Dr. Amir Ginzburg had now been appointed as the new Vice-President, Medical Education and Medical Administration.

4.4 Chief Nursing Executive Report

Ms. Hayward-Murray indicated that she had two further items to discuss which had not been included in the CNE Report provided to the Committee.

She discussed the participation of third year medical students in a professional education and job shadowing program and of clerks in a Skills Day program, hosted by the Clinical Education and Practice staff, after which feedback would be requested and reviewed to determine the opportunity for further programs.

Ms. Hayward-Murray concluded her report by providing an update on the most recent communication with the Ontario Nursing Association regarding nursing ratios and service plan delivery models. The Committee and management discussed next steps. The Chair referred the Committee to Ms. Hayward-Murray's Briefing Note on this subject which he requested be included in these Minutes, a copy of which is attached as Appendix A.

5. Other Business

There was no business to address. The Chair then advised the Board that Mr. MacGibbon and he would recuse themselves from the meeting and would re-join the meeting if the Board determined that an In-Camera session were required.

Messrs. Sellers and MacGibbon left the conference call.

6. Reprocessing Update

The CEO provided the Board with an update with respect to the ongoing consideration of the THP and the Reprocessing service provider. She noted that Mr. Bob Stark, Consultant, had been recruited to support her and the Chief of Staff on related matters. Ms. DiEmanuele concluded by indicating that she would keep the Board apprised of further developments, as appropriate.

Mr. Bossert thanked management for their update.

7. In-Camera Session

Mr. Bossert then asked if the Board had any further issues which it would like to discuss In-Camera.

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The Board indicated that there were no further issues to be discussed.

An In-camera Session was not held following adjournment of the Board meeting.

8. Adjournment

MOVED by Mr. Bossert and seconded by Ms. Wensley, that the meeting be adjourned. The Board meeting was adjourned at 5:25 p.m.

CARRIED

BOARD APPROVED: September 24, 2015

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Appendix

- A. Briefing Note to Chairman of the Board of Directors and CEO (July 22, 2105):**
Ontario Nursing Association Messages – Three Year Service Plan (2013 - 2014 and 2015 - 2016)